



Appendix 20

Emergency Codes Methodist Le Bonheur Healthcare

At Methodist Le Bonheur Healthcare, we strive to provide a safe environment for Associates, patients, visitors and Medical Staff. The Joint Commission requires us to provide you with general safety information. In the event of an internal or external disaster, you will hear a code announced over the paging system. Below are our codes and what they mean.

Internal Emergency: An internal emergency is one in which our physical facility is damaged. The following are internal codes: (Follow the policy of the department you are in – ask a Methodist Associate what you should do.)

Event	Code
Fire/explosion	Dr. Red
Chemical Spill (evacuate, rescue, call operator to report)	Dr. Spill
Chemical/Biological event or threat	Dr. Arms
Earthquake	Dr. Shaker
National Security Alert (may be asked to go through additional security measures)	Code orange or Code red – depending on national level
Tornado/Severe Weather (get away from windows)	Dr. Storm
Utility Failure (light, gas, water, sewer, etc.)	Dr. Power
OB Emergency	Dr. Stork
Child Abduction (not always an infant; observe exits and watch for suspicious persons carrying large bags)	Dr. Child
Missing or Lost individual	Dr. Roam
Physical Force Situation (Fights, etc.)	Dr. Strong
Resuscitation Codes	Dr. Emory House (Adults) Harvey Team (Pediatrics)

External Emergencies: Emergencies that happen in our community (Major bus wreck, Fire, etc.) that result in our hospital receiving numerous patients at one time. In the event the emergency room can handle all the patients without

assistance, you will not hear a code. However, if assistance is required, you will hear the following pages:

Dr. Able Stage II: All hospital staff on duty is alerted to the disaster; necessary positions in the Hospital Incident Command System are implemented. **CONTRACTORS SHOULD REPORT TO JOB SITE FOR INSTRUCTIONS FROM SITE MANAGER**

Dr. Able Stage III: All personnel is called in from home, etc. There are more patients than current staff at the hospital can handle. **CONTRACTORS SHOULD REPORT TO JOB SITE FOR INSTRUCTIONS FROM SITE MANAGER**

How to respond to a fire in your immediate area:

R = Rescue all persons from the area

A = Alarm, pull the nearest fire alarm

C = confine the smoke and fire by closing all doors and windows

E = Extinguish the fire if possible using a fire extinguisher

How to use a fire extinguisher:

P = Pull the pin

A = Aim the nozzle at the base of the fire

S = Squeeze the trigger of the fire extinguisher

S = Sweep the nozzle from side to side

If you are in doubt of any codes, or procedure you may encounter, please ask an Associate for further information. The following manuals are also available on Molli outlining our entire policy and procedure:

- Emergency/Disaster Manual
- Hazardous Materials and Waste Management Manual
- Environment of Care Manual

HAZARDOUS MATERIALS /MATERIAL SAFETY DATA SHEETS (MSDS)

Contractor Requirements:

Facilities Management/Services shall ensure that outside contractors working at our facilities strictly follow OSHA Hazard Communication standard.

These requirements include, but are not limited to:

- 1.1. Identify for approval any hazardous chemicals that might be used during the contract period
- 1.2. Properly remove and dispose of all hazardous materials that are brought onto our property by the contractor, when the project is completed.
- 1.3. Material Safety Data Sheets (MSDS) shall be made readily available, upon request, in accordance with the requirements of 3204 (e) 29 CFR 1910.20
- 1.4. All secondary containers must be labeled appropriately with the chemical, hazard, expiration date and storage precautions.

If you have any questions or concerns, please feel free to contact Dana Dodson, Corporate Director, Environmental Health and Safety at 516-0800. Once completed, please fax to 901.937.3339.

Thank you for helping us maintain a safe and secure environment.

COMPANY NAME: _____

INDIVIDUAL NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____